

Mulvane Fire Rescue

RESERVES BYLAWS



Revised December 2008

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Mulvane Fire Rescue

RESERVES BYLAWS

DATE: **April 1, 1999**

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POLICY # **99-07-0001**

REVISED

SUBJECT: **STRUCTURE**

SECTION:

1. The Mulvane Fire Reserves is solely sponsored by the Mulvane Fire Rescue.
2. Under the supervision of the Director, the Fire Reserve Advisor will be responsible for all aspects of Fire Reserve activities, including training.

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POLICY # 99-07-0002

REVISED: Dec. 2006

SUBJECT: MEMBERSHIP

SECTION:

1. Young people between the ages of 14 through 18 years of age may request membership.
2. No membership will be accepted without consent of parents or guardian.
3. All members are expected to attend each meeting or training. Members that are unable to attend must submit a written, acceptable reason, to the Fire Reserve Advisor or Fire Captain prior to the meeting/training night or will be counted as unexcused.
4. Two tardies will be counted as one unexcused absence.
5. All members must maintain a C average during the nine week period. Members who fail to meet this requirement will be placed on suspension. During suspension members will bring grades to the Fire Reserve Advisor or Fire Captain every three (3) weeks until grades are corrected. If grades are not corrected during the nine week suspension member will be removed from the roster.
6. All members must be completed of assignments and off city property by 10 pm on school nights.

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POLICY # 99-07-0003

REVISED: Dec 2008

SUBJECT: MEETINGS/TRAININGS

SECTION:

1. Regular meetings will be held at 18:30 (6:30 PM) on the second and fourth Thursday of the month.
2. Meeting and training sessions shall last at least (1) hour. Some training may coincide with the Fire Division training schedule for the same evening.
3. Only the Fire Reserve Advisor, with approval of the Director of Emergency Services may call special meetings.
4. No meeting will be conducted unless at least one (1) adult advisor member of the Fire Division is present. At no time will any member of the reserve be allowed into the Emergency Service Building without an adult advisor present.
5. All meeting or training sessions shall be conducted in a business like manner. The Fire Reserve Advisor should assist with these meeting in accordance with the "Roberts Rule of Order".
6. Must be trained in CPR and First Aid within the first 120 days of application, and must maintain that certification.
7. Must be trained to minimum of NIMS 100 & 700 within six months of employment.
8. Must take an active part in any training or demonstrations relating to fire fighting made available to him/her.

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POLICY # 99-07-0004

REVISED: May 2000

SUBJECT: FIRE RESERVE RESPONSE

SECTION:

1. Fire reserves may participate in fire suppression activities under direct adult supervision (activities other than training that require an SCBA are not to be allowed).
2. All fire reserves must ride in the cab of the apparatus they are responding on, and are under the supervision of the driver of that apparatus.
3. Upon arrival at the scene of an emergency the reserve will stay with the driver of the vehicle and assist them in any manner they request, until they are released to another adult member.
4. Safety of the reserve member is our primary concern. During meeting, training, or actual fire ground emergencies no member of the Fire Reserves shall be subjected to any dangers, which might result in a member being injured. It is each reserve's responsibility to remind the adults of this if they feel a danger exists.

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POLICY # 99-07-0005

REVISED: July 1, 2007

SUBJECT: RESERVE APPARATUS RESPONSE

SECTION:

Rescue 407:

Due to the specialized nature of this truck and the type of call it responds to, **NO RESERVES ARE ALLOWED TO RIDE ON THIS UNIT.**

Structure Fires:

Only one reserve allowed on the trucks, at the driver's discretion.

Grass Fires:

May ride 3rd person on the pickups or 2nd person on the tenders.

Storm Spotting, Missing Person:

May ride on any truck at the driver's discretion.

Haz-Mat, Bomb Threats, Gas Leaks, & CO Alarms:

NO RESPONSE AT ALL.

Vehicle Fires:

Only one reserve allowed on the Engine at the driver discretion.

Injury Accidents:

Only one reserve allowed on the Engine. Reserves cannot be involved with patient care or extrication.

Miscellaneous Calls:

Exceptions can be made on non-emergency incidents (Storm Spotting, Missing persons, Disasters, etc) & for department training. These exceptions will be made by a staff officer or duty officer.

Fire Officers or the driver of any Fire Unit has the right to bump a Reserve off the truck in lieu of a regular firefighter, as deemed necessary to fill staffing requirements of an individual call (such as Mutual Aid request for manpower). No more than one reserve will be allowed on any one fire unit on emergency alarms.

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POLICY # **99-07-0006**

REVISED

SUBJECT: **MONEY**

SECTION:

1. The Fire Reserve Special Fund is kept in the Mulvane Firefighter Special Fund by the treasurer of the Mulvane Fire Rescue.
2. The money can be requested at any time in writing with approval of the Fire Reserve Advisor.

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DATE: **April 1, 1999**

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POLICY # **99-07-0007**

REVISED

SUBJECT: **ALTERATION/AMENDMENTS**

SECTION:

1. There shall be an advisory board for the reserve program. This board shall consist of the Director of Emergency Services, Fire Lieutenants, and Fire Reserve Advisor. They shall meet at least once a year to discuss the reserve program. This board shall handle any disciplinary action against any reserve member.